

Valley Oak Parent Club
Executive Board Meeting Minutes

9-7-18

Board Members Present: Carey Karle, Julie Duwe, Kathy Beatty, Becca Kizirian, Joni Heckman, Coy Strunk, Jennifer Kennedy, Laurie Soares, Andrea Gregory.

1. Welcome

- a. Meeting called to order @8:35 am

2. Review Previous Minutes- Kathy Beatty

- a. Minutes reviewed.

3. Review Annual Budget- Joni Heckman

- a. Budget was reviewed and reorganized during the summer board meeting.
- b. Band and Orchestra budget has been split into \$500 each.
- c. Main Office supply budget has been \$7000 in the past.
 - i. Will be lowered to \$6000 this school year.
 - ii. Possibly be lowered to \$5000 next year.
- d. Tech Lab budget will stay @ \$4000.

4. Grade Level grants

- a. Second Grade Family Literacy Night and Young Author's Faire.
 - i. \$100.00 to be used on books that will be ordered from Scholastic Book Club.
 - ii. Winners of the "Book Walk" event will select a book to take home.
 - iii. \$80.00 total to participate- \$8.00 per 10 submissions.
 - iv. Carey Karle motioned to approved.
 - a. Motion seconded by Laurie Soares.
 - b. Motion carried.

b. Cheer Uniforms

i. A few students were unable to pay the \$60.00 accessory fee for their cheerleading uniforms.

ii. Parent Club willing to cover the \$120.00 fee for these students.

iii. Carey Karle motioned to approve.

a. Motion seconded and carried.

5. Carnival

- a. Carnival will be held on Friday, October 19th from 4-8pm.

- b. Lighting might be free-Julie Duwe
- c. Silent Auction Head is needed ASAP!
 - i. Some items have been collected already.
- d. Wrist band prices discussed.
 - i. Family bundle decided upon (wristbands and tickets)
 - ii. Wrist band price increase discussed.
- e. Sponsorship Form presented and discussed
 - i. No more ride/blow up sponsors needed.
- f. Electrical Outlets to be installed.
 - i. Outlets will be installed on the back wall and the backside of room 20.
 - ii. Will cost \$500.00.
 - ii. Work order is in.

6. New VOPC Facebook page and Instagram account

- a. Would like to post important school information on these accounts to keep parents updated on recent events.
- b. Julie Duwe- Has to have an account manager overseeing the sights.

7. Dates needed for Mother/Son Dance and Father/Daughter Dance.

- a. Mother/Son Dance decided to be held on January 25th, 2019.
- b. Father/Daughter Dance decided to be held on March 29th, 2019.

8. Items not on the agenda

- a. 4 Movie Night dates to be picked by Julie Duwe.
- b. It was decided that coaches from all sports teams will need to request new uniforms at the end of each school year for the upcoming school year.
- c. Discussed and decided upon to move Board Member elections from May of each year to April.
- d. Andrea Gregory- Informed the board that teachers would like to have their current Wishlist money balance know to them.

- i. Joni Heckman emails that information to Julie Duwe
- ii. Julie Duwe will forward that info to the teachers.
- e. AR parent complaints
 - i. Complaints about teachers not giving leniency to AR books that are a few points off of student's reading levels.
 - ii. Students read the books but are not allowed to take the test if level of book is not exactly in their range.
 - iii. Julie Duwe to discuss with teachers.
- f. WIN computer books to be purchased.
 - i. Needing to purchase 20 WIN computers for student use.
 - ii. Dr. Marc Hammock is going to match our \$4000.00 Tech budget to help purchase WIN computers.
 - iii. Each Computer costs \$400.00 iv. Will purchase 20 computers for \$8000.00.
- g. Coke fountain to be removed from snack bar.

9. Adjournment

- a. Meeting adjourned @9:42am.

Minutes by Jennifer Kennedy, VOPC Recording Secretary.

September 7th, 2018